

The Canal Fulton Library Board met in regular session on Wednesday, April 13, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Dean Crawford, Barbara Forrester, Michelle Studer and Becky Murgatroyd.

Others in Attendance: David Brown, Director, Pat Pentello and Rochelle Rossi from FOL.

Minutes: The minutes of March 9, 2016 were presented for approval. Dean moved to amend the minutes to delete Barbara as present at the meeting, seconded by Jim Westbrooks, all yeas motion carried.

Financial Report: The financial reports for the period ending April 12, 2016 were presented. Barbara moved to approve the financials, seconded by Becky, all yeas motion approved.

The Bank Reconciliation for the month of March, 2016 was presented for approval. Jim Westbrooks moved to approve the reconciliation, seconded by Barbara, all yeas motion carried.

Bills: A list of bills in the amount of \$68,140.98 was presented for payment. Dean moved to pay the bills, seconded by Becky, all yeas motion carried.

Children's Report Attached

Director's Report Attached:

David reported that he was unable to attend the Historic Preservation Commission meeting March 16th regarding the marquee sign. The commission feels that the library has more signs than the code allows. Johnson Belford feels that we should appeal to the planning commission. Mark Cozy also feels we should appeal it too. David is going to the next HPC meeting to discuss definitions on our signs on April 21.

David discussed quotes he received from Grant Joyce for carpeting the Teen and Adult service areas. Barrington Carpet \$8,385.00, K Carpet, \$7,300.00 and Tri State Carpet, \$7,245.00. Jim Westbrooks moved to accept the bid from Tri State Carpet in the amount of \$7,245.00, the lowest bid, seconded by Michelle, all yeas motion carried.

Pat asked for a transfer of \$7,245.00 from 1000.100.590.0000 Other Other to 1000.100.740.0000 Building Improvements. Jim Westbrooks moved to approve the transfer, seconded by Michelle, all yeas motion carried.

David announced that the V.F.W. Post 9795 and their Auxiliary have invited two representatives from the Canal Fulton Library to attend their annual Awards Dinner, to be held at the V.F.W. April 21st.

David distributed information from the Ohio Treasurer's Office on OhioCheckbook.

Human Resources: Linda Hershberger, the Children's Programming Specialists has given notice. Her last day is April 23rd. Beth Sutter, Circulation Clerk, has accepted the Children's Programming position and her last day in the circulation department will be April 22nd. Melissa Stump, one of our two shelvers, has accepted a full time position at the Akron Summit County Main Library and her last day will be April 30th.

David distributed an OLC sample policy on Anti-Discrimination and Anti-Harassment. He also distributed a copy of Mentor Library meeting room policy.

David attended the NEO workshop on April 5, 2016 on "How to ask for money" and gave the trustees a copy of the information.

Friends of the Library: Rochelle Rossi discussed the book sale and reported that it was a success. She stated that they picked up 7 new members. The FOL will be at the NW Community Day on Sunday. The Wheelchair basketball game is on April 17th at 3:30 at the Middle School. A commission has been formed on Disabilities for our community. The FOL car show is on June 18th.

Committee Reports: Jim Pryor is absent and there is nothing to report at this time on the expansion. Bob discussed the need for support for Adult Programming at the library. He feels this should be done for lifelong learning.

New Business: None.

Unfinished Business: None.

The next meeting will be held May 11, 2016 at 7:00 p.m.

Becky moved to adjourn.

Jim Westbrooks, Secretary

Robert Richmond, President