

The Canal Fulton Library Board met in regular session on Wednesday, August 10, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Jim Pryor, Michelle Studer, Barbara Forrester, Becky Murgatroyd and Dean Crawford.

Others in Attendance: David Brown, Director, Pat Pentello and Rochelle Rossi from FOL.

Minutes: The minutes of July 13, 2016 were presented for approval. Dean moved to approve the minutes, seconded by Michelle, all yeas motion carried.

Financial Report: The financial reports for the period ending August 12, 2016 were presented. Michelle moved to approve the financials, seconded by Barbara, all yeas motion approved.

The Bank Reconciliation for the month of July, 2016 was presented for approval. Jim Westbrooks moved to approve the reconciliation, seconded by Jim Pryor, all yeas motion carried.

Pat asked for approval to transfer from 1000.590.0000 Other Other to 1000.100.342.0000 Liability Insurance Premiums in the amount of \$190.00. Jim Westbrooks moved to approve the transfer, seconded by Dean, all yeas motion carried.

Bills: A list of bills in the amount of \$66,083.86 was presented for payment. Jim Westbrooks moved to pay the bills, seconded by Becky, all yeas motion carried.

Pat distributed a copy of the 2017 Alternative Tax Budget to the board for review. Barbara moved to approve the 2017 Alternative Tax Budget to be submitted to the Northwest Local School District, seconded by Jim Pryor, all yeas motion carried.

Dean moved to approve the 2017 Alternate Tax Budget, seconded by Jim Pryor, all yeas motion carried.

Children's Report Attached

Director's Report Attached:

David reported that the Summer Reading Program is over with 70 signing up and 468 entries.

David reported that the FOL purchased shirts for the staff that have the Canal Fulton Public Library embroidered on them.

David reported that Barbara Williams was recognized for her 40 years of outstanding and dedicated service to the public library and the community of Canal Fulton.

Karen Hooser's last day was Friday, July 29th. Shelly Rayborn, Reference Assistant and Teen Librarian have given notice and her last day will be August 20th.

Tracey Hayward, our Inter-Library Loan Manager started here on July 16, 1986, 30 years ago.

David discussed the Overtime Rule, the Secretary of Labor will update the overtime regulations to reflect the original intent of the Fair Labor Standards Act, and to simplify and modernize the rules to they are easier for workers and businesses to understand. These rules will become effective December 1, 2016.

David reported that there were server problems and a new server is ordered. The stats were affected by this and he will look into how to handle the numbers for the formula.

Tracey put together Interlibrary Loan Services information for public use.

David asked if he should attend a Library Design workshop for \$200.00 and the board approved.

David presented that Harassment Policy and the Reasonable Policy. Michelle moved to approve the Harassment Policy as amended to add "property and services", seconded by Barbara, all yeas motion carried.

The Canal Fulton Open House will be September 12, 2016 from 6:00 to 8:00 to promote library services and any new improvements made to the library.

FOL – Rochelle reported that they received second prize for the float. She also asked the board to endorse the Fire Levy for a new pumper. The board discussed and will report back.

Committee Reports: None

New Business: None.

Unfinished Business: None

The next meeting will be held September 21, 2016 instead of September 14, 2016 at 7:00 p.m.

Becky moved to adjourn.

Jim Westbrooks, Secretary

Robert Richmond, President