

The Canal Fulton Library Board met in regular session on Wednesday, June 8, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrook, Barbara Forrester, Michelle Studer and Becky Murgatroyd.

Others in Attendance: David Brown, Director, Pat Pentello and Rochelle Rossi from FOL.

Minutes: The minutes of May 11, 2016 were presented for approval. Jim Westbrook moved to approve the minutes, seconded by Becky, all yeas motion carried.

Financial Report: The financial reports for the period ending June 8, 2016 were presented. Michelle moved to approve the financials, seconded by Becky, all yeas motion approved.

The Bank Reconciliation for the month of May, 2016 was presented for approval. Jim Westbrook moved to approve the reconciliation, seconded by Michelle, all yeas motion carried.

Bills: A list of bills in the amount of \$64,925.30 was presented for payment. Jim Westbrook moved to pay the bills, seconded by Becky, all yeas motion carried.

Children's Report Attached

Director's Report Attached:

David reported that the sign will be installed in two weeks. The carpet tiles may be installed over Olde Canal Days or on Sunday. David has not had any contact with Michael Benya since the March 9th board meeting.

Friends of the Library car show is on June 18th and the library will be open but the parking lot will be closed, except to those showing their cars.

David reported that Madison Fightmaster accepted the shelving position. Her first day was May 25, 2016. Karen Hooser has been selected to fill the Circulation Clerk position and she will start June 13th.

Bob asked David about the part time person from AmeriCorps as to what he will be doing. David stated that he will be giving computer classes, training, etc.

David informed the board that while filling out the application for the Director's Officers Liability insurance it had asked whether we have "guidelines, policies or procedures related to ...Sexual and Other Workplace Harassment? On Disabled Employees and Reasonable Accommodations and Reporting, Investigating and resolving employee complaints. David asked the board if they would like policies on these issues. The board feels yes they would like to develop some policies on these issues. David will present some drafts at the next meeting.

Friends of the Library: Rochelle Rossi discussed the Car Show for June 18th. She also reported that the FOL voted to purchase shirts.

Committee Reports: Jim Pryor informed Bob that Michael Benya is working on the costs for the Preliminary Design.

New Business: Barbara asked David to give her books on marketing and business and on the 3D printer and she will put them on Facebook.

Unfinished Business: Bob asked David if someone is in charge of adult programming. David stated that Cheryl is in charge of that program.

The next meeting will be held July 13, at 7:00 p.m.

Becky moved to adjourn.

Jim Westbrooks, Secretary

Robert Richmond, President