

The Canal Fulton Library Board met in regular session on Wednesday, March 9, 2016 with Bob Richmond presiding.

Trustees Present: Jim Pryor, Jim Westbrooks, Dean Crawford, Barbara Forrester, ~~Michelle Studer~~ and Becky Murgatroyd.

Others in Attendance: David Brown, Director, Pat Pentello, Michael Benya, Pat Chevrier and Rochelle Rossi from FOL.

The Oath of Office was given to Becky Murgatroyd by Pat Chevrier.

Minutes: The minutes of February 10, 2016 were presented for approval. Jim Westbrooks moved to approve the minutes, seconded by Becky all yeas motion carried.

Financial Report: The financial reports for the period ending March 11, 2016 were presented. Jim Westbrooks moved to approve the financials, seconded by Jim Pryor, all yeas motion approved.

The Bank Reconciliation for the month of February, 2016 was presented for approval. Barbara moved to approve the reconciliation, seconded by Becky, all yeas motion carried.

Bills: A list of bills in the amount of \$73,414.80 was presented for payment. Jim Westbrooks moved to pay the bills, seconded by Jim Pryor, all yeas motion carried.

Pat asked for approval to accept the Cost Reduction Audit in the amount of \$1,925.00. Dean moved to approve the Cost Reduction Audit, seconded by Jim Westbrooks, all yeas motion carried.

Children's Report Attached

Director's Report Attached:

Building and Grounds: David reported that he has quotes from 3 carpet installers for installing carpet in the Teen and Adult areas of the Library. They are \$8,380.00, \$7,470.00 and \$7,380.00.

David reported that the Canal Fulton Heritage Society won a \$6,000.00 grant from the Ohio History Fund. The Society also has a quilt that they will be raffling and would like to know if the library would help selling raffle tickets. The board approved the library to sell the tickets.

Human Resources: David reported that Linda Hershberger has accepted the position of Children's Programming Specialist. She started February 15th. Peter Klein, previously one of our temporary substitutes, is our new Circulation Clerk. He started February 29th.

David reported on the Stats for the month of February and circulation was up 6% and reference was down 2%. He also stated that New Patron registrations was down 20%.

David discussed the meeting room and letters received for interest in such a room by Danielle Kimble and Betsy Mitchell.

Friends of the Library: Rochelle Rossi discussed the sitting area and reported that it is always occupied. She stated that the Star Wars Program was successful. She asked the board to consider allowing the FOL to use the library parking lot for the car show on August 6th from 12:00 to 5:00. The board had no objection to the FOL using the parking lot.

Committee Reports: Jim Pryor and Michael Benya discussed the meeting room expansion. Michael reported that the capacity would be able to accommodate 100 people on the first floor. The board discussed the use and need for the addition. Bob wanted to get information on how it would look before the board committed to the whole design contract. Michael was willing to bill \$50.00 per hour to start the Design Phase. A lengthy discussion was held on the project and the board will wait for further information from Michael at the next meeting. Barbara recommended SCORE to assist in marketing the project. Bob also stated that the design and preliminary phases would need to be done to go to HPC before marketing. Bob also asked for a separate new proposal from Michael Benja for the Design Development Phase. Michael will provide this proposal.

New Business: None.

Unfinished Business: None.

The next meeting will be held April 13, 2016 at 7:00 p.m.

Becky moved to adjourn.

Jim Westbrooks, Secretary

Robert Richmond, President