

The Canal Fulton Library Board met in regular session on Wednesday, July 13, 2016 with Bob Richmond presiding.

Trustees Present: Jim Westbrook, Jim Pryor, Michelle Studer and Dean Crawford.

Others in Attendance: David Brown, Director, Pat Pentello and Rochelle Rossi from FOL, Karen Hooser and Madison Fightmaster, new employees.

Minutes: The minutes of June 8, 2016 were presented for approval. Jim Westbrook moved to approve the minutes, seconded by Dean, all yeas motion carried.

Financial Report: The financial reports for the period ending July 12, 2016 were presented. Jim Westbrook moved to approve the financials, seconded by Jim Pryor, all yeas motion approved.

The Bank Reconciliation for the month of June, 2016 was presented for approval. Dean moved to approve the reconciliation, seconded by Jim Westbrook, all yeas motion carried.

Bills: A list of bills in the amount of \$96,410.56 was presented for payment. Jim Westbrook moved to pay the bills, seconded by Jim Pryor, all yeas motion carried.

Pat distributed a copy of the 2017 Alternative Tax Budget to the board for review.

Children's Report Attached

Director's Report Attached:

David reported that Grant will be at the library with the carpet installers Saturday and Sunday during Olde Canal Days.

David discussed the June stats with the board and pointed out that the numbers are down and he will be discussing this at the managers meeting.

David shared with the board correspondence from the City of Canal Fulton encouraging business owners to be sponsors for Olde Canal Days.

David stated that the new electric rate for the library will be lower for the next three years from 1-1-17 to 12-31-2019 will be .0612/Kwh from the current rate of .0634. David renewed the Republic Services contract for the library.

In an answer to a question from the June meeting, David reported that the Director's and Officer's insurance that we currently have through DiStefano Insurance also covers the Board of Trustees.

David presented a copy of a Disciplinary Policy to the board. Dean moved to approve the Disciplinary Policy, seconded by Jim Pryor , all yeas motion carried.

David will put the Harassment and Reasonable Accommodation Policies together and present at the next board meeting for consideration. David stated that resolving employee complaints will be done as a procedure and will also be presented at August board meeting.

- David presented a Resolution recognizing July 19, 2016 as Barbara Williams Day for her 40 years of dedicated service to the Canal Fulton Library. Jim Westbrooks moved to pass this Resolution, seconded by Michelle, all yeas motion passed.

FOL – the car show was a success. The FOL will have a float in the Olde Canal Days parade on July 16th.

Committee Reports: Jim Pryor received a quote from Michael Benya for Professional services on the Preliminary Design of a Two Story meeting room, offices and restrooms addition in the amount of \$4,700.00.

Jim Pryor moved to approve the quote of \$4,700.00 from Michael Benya, seconded by Jim Westbrooks, all yeas motion approved.

Pat asked for approval for a transfer of \$4,700.00 from 4001-760-740-0000 Building Improvements to 4001-760-370-3291 Professional Services. Michelle moved to approve the transfer, seconded by Jim Westbrooks, all yeas, motion carried.

New Business: None.

Unfinished Business: David will meet with Mike Shreffler and Ed Caner to discuss a fund raiser for the expansion.

Bob suggested that maybe an open house is needed to have the community learn more about the improvements that have been made to the library and the upcoming new things happening. David agreed.

The next meeting will be held August 10, at 7:00 p.m.

Jim Westbrooks moved to adjourn.



Jim Westbrooks, Secretary



Robert Richmond, President

