

The Canal Fulton Library Board met in regular session on Wednesday, January 11, 2017 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Michelle Studer, Dean Crawford, Jim Pryor and Becky Murgatroyd.

Others in Attendance: David Brown, Director, Pat Pentello, Fiscal Officer and Rochelle Rossi, FOL.

Bob discussed the election of officers. Jim Westbrooks moved to keep the current slate of officers, seconded by Michelle, all yeas motion carried.

Jim Pryor moved to renew the Director and Fiscal Officers position, seconded by Dean, all yeas motion carried.

Minutes: The minutes of December 14, 2016 were presented for approval. Michelle moved to correct the minutes to remove her name in the Trustees Present, as it was in twice, seconded by Jim Pryor, all yeas motion carried.

Financial Report: The financial reports for the period ending January 10, 2017 were presented. Michelle moved to approve the financials, seconded by Becky, all yeas motion approved.

Pat presented the Bank Reconciliation for the month of December, 2016 for approval. Dean moved to approve the reconciliation, seconded by Jim Westbrooks, all yeas motion carried.

Bills: A list of bills in the amount of \$37,025.60 for December and \$33,611.43 for January was presented for payment. Jim Westbrooks moved to pay the bills, seconded by Michelle, all yeas motion carried.

Pat discussed the Depository Agreement with First Merit Bank with the board and recommends staying with them. Jim Westbrooks moved to approve the Depository Agreement with First Merit Bank for the term of January 1, 2017 to December 31, 2021, seconded by Dean, all yeas motion carried.

Children's Report Attached

Director's Report Attached:

David distributed a corrected compensation schedule dated December 22, 2016. Michelle moved to approve the corrected December 22, 2016 compensation schedule, seconded by Jim Westbrooks, all yeas motion carried.

David reported that there were repairs to the bathroom in the Children's Department. The pump was adjusted and it is back in service.

David reported that the Tourism Committee met January 9th at City Hall and will do so again. He listed the upcoming dates and events.

David provided a copy of the article from the Independent Paper reporting on the Tech Savvy of our many programs we offer for the public.

David stated that Janet had attended a workshop on statistics and other libraries also have fallen numbers.

David attached a copy of the FOL minutes for the board.

On March 9th at 6:30 at the Canal Fulton Safety Center there will be a free informational opiate symposium.

David distributed information from OLC for the board members that he had attended. He also reminded them that March 29th is Legislative Day.

David reported that the library has new library cards with a new logo.

A discussion was held on sending out an annual drive letter to receive donations for the library. Bob felt that the monies would be better served in the Capital Fund.

David discussed with the board the possibility of making changes to his Director's report and stated that he could email the full report and maybe condense the paper copies. He will bring more ideas to the board. He also mentioned tablets for all of the board members.

A discussion was held for an end of the year staff appreciation day. Maybe review accomplishments, etc. The board will entertain thoughts.

Friend of the library hosted a Christmas card stamping program. They are also putting a Valentine's display up for Library lover's week at the Canal Fulton Library. Rochelle discussed the Opiate Symposium coming up on March 9th.

Committee Reports: Jim Pryor discussed the proposed addition to the board and stated that we need a firm scope of work. He is working with Marc Bittiner, CBLH and SOL Harris Day. A discussion was held on the capacity of the addition. Jim wants ideas from the board and he will write a scope of work for the architects. Dean and others discussed purpose of the room, space, parking and funding.

New Business: Bob asked the board if anyone wanted to change their committees. Tabled until next meeting.

Bob reported that Barbara resigned and the board will be looking to fill her unexpired term. If anyone knows of any interested people let Bob know, otherwise he will advertise.

Unfinished Business: None

The next meeting will be held February 8, 2017 at 7:00 p.m.

Becky moved to adjourn.

Jim Westbrook, Secretary

Robert Richmond, President