

**CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
MAY 16, 2018**

The Canal Fulton Library Board met in regular session at 7 P.M. on Wednesday, May 16, 2018 with Board President Bob Richmond presiding.

Trustees Present Dean Crawford, Michelle Studer, Jim Westbrook, and Linda Zahirsky. Becky Murgatroyd was absent.

Others in Attendance Director David Brown, Fiscal Officer Debbie Kerr, and Bud Graham.

Minutes The minutes of April 11, 2018 were presented for approval. Linda moved to approve the minutes, seconded by Jim Westbrook, all yeas motion carried.

Fiscal Officer Reports Debbie presented the Bank Reconciliation for the month of April, 2018 for approval. Dean moved to approve the reconciliation, seconded by Linda, all yeas motion carried.

The financial reports for the period ending May 11, 2018 were presented. Dean moved to approve the financials, seconded by Michelle, all yeas motion carried.

Bills A list of bills in the amount of \$80,103.01 was presented for payment. Linda moved to pay the bills, seconded by Jim, all yeas motion carried.

State Audit Debbie reminded the Board that the 2016-2017 Audit will take place May 16 - 18 onsite at the Library.

Director's Report Attached:

David reported on the following items, per the Director's Report attached:

Financial The Library's broker for gas and electricity is Integrity Energy. The current electricity price is .0612 per kWh through 2019, then it will be .0586 for 36 months.

SEO David talked to others at the SEO Director's meeting regarding automatic renewal - for the most part, Directors said it was a positive experience. 53 of 56 SEO members are on auto renewal. Renewal will apply up to 4 times then a bill is sent if not returned.

Strategic Plan Discussion was held about the proposed “Niche Academy”. There would be a separate collection for staff training, and educational videos for the public. It is only the platform on which to build videos, tutorials, & educational pieces. It does not include the online resources and databases. The subscription price would be locked in at about \$1400 per year, but after August 1st, the price would increase to \$1600 per year. Questions were asked and discussion held. If e-cards are issued, they could be used for access to electronic materials. Some databases can be accessed at home, but not all.

Ohio Library Council Voters approved all library levy issues on the primary ballot on May 8th in Ohio.

Items included in the Director’s Report

Updated contact list of CFPL Board Members, Director, and Fiscal Officer.
An article from *Ohio Libraries* “Choosing the Right Architect”.
Pictures of various community rooms.

Items shared with the Board and passed around the table 1. Clinton Historical Society information; 2. Henderson Memorial Library (Jefferson, OH) public meeting space and automatic renewal information; 3. New Madison Public Library by-laws; and 4. Gervasi coupons

Friends of the Library Report James Deans was absent but had submitted a report, which Bob discussed. The Book Sale was a success and raised \$805. The volunteers were great and want to do this as an annual event. Thanks to the Rotary for the use of their building this year.

The next fundraiser is the “Pizza Showdown” on May 19th with 6 pizza shops providing 6 pizzas each.

FOL will have a float in the Olde Canal Days Festival Parade with a theme of “Libraries Rock” and the decorations have been ordered.

Committee Reports Buildings and Grounds Michelle advised that there is a meeting Friday with a construction management company to hear a presentation about a program room addition.

New Business The YMCA is expecting to hear if there’s approval of a grant from the Stark County Foundation. The Rotary Community Building could be sold soon with proceeds to be contributed to the YMCA.

Unfinished Business Bylaws Review Michelle advised that page 12 could be clarified regarding the bid openings. The revised Bylaws will be presented to the Board for a vote at the June meeting.

Next meeting The next meeting will be held on June 13, 2018 at 7:00 p.m.

At 7:55 p.m. Linda moved to adjourn, seconded by Jim, all yeas motion carried.

Jim Westbrooks, Secretary

Robert Richmond, President