

The Canal Fulton Library Board met in regular session on Wednesday, July 9, 2014 with Bob Richmond presiding.

Trustees Present: Jim Westbrooks, Becky Murgatroyd, Michelle Studer, Jim Pryor and Dean Crawford.

Others in Attendance: Director David Brown and Finance Officer, Pat Pentello.

Minutes: The minutes of June 11, 2014 were presented for approval. The minutes should be corrected under Committee Reports “the Historic Preservation Commission, not the Historical Society”. Jim Westbrooks moved to correct the minutes, seconded by Becky, all yeas motion carried.

Financial Report: The financial reports for the period ending July 9, 2014 were presented. Jim Westbrooks moved to approve the financials, seconded by Becky, all yeas motion approved.

The Bank Reconciliation for the month of June, 2014 was presented for approval. Dean moved to approve the reconciliation, seconded by Jim Westbrooks, all yeas motion carried.

Bills: A list of bills in the amount of \$62,597.45 was presented for payment. Dean moved to pay the bills, seconded by Michelle, all yeas motion carried.

Pat asked for approval for the following transfer: From 1000.100.590.0000 Other, Other to account 1000.341.0000 Property Insurance Premium in the amount of \$365.00, to 1000.100.322.0000 Postage in the amount of \$4,000.00 and to 1000.100.312.0000 Travel & Meeting in the amount of \$2,000.00. Dean moved to approve the transfers, seconded by Michelle, all yeas motion carried.

Pat asked for approval for an appropriation from the unappropriated balance of the Capital Projects Fund to 4001.760.370.3291 Professional Services in the amount of \$5,700.00. Jim Westbrooks moved to approve the appropriation, seconded by Jim Pryor, all yeas motion carried.

Pat discussed the Proposed 2015 Stark County Alternative Tax Budget with the board and will table until the August meeting for consideration.

Children's Report Attached:

Director's Report Attached:

David is reviewing the dress code for the library and will meet with the Department Managers on July 10th to discuss footwear, etc. for new dress guidelines.

David reported that the FOL will have a booth and a float in the parade for Olde Canal Days. The FOL are not interested in taking over the used book sale in the library, so profits will continue to go to the library.

The Stats have been revised for May and June stats are up.

David distributed a Summary of Insurance Coverage from DiStefano Insurance with a premium of \$6,419.00.

David will be looking at a policy for security cameras and bring to the board to review. David discussed comp time with the board regarding accrual limits and a time frame to use it. After further discussion, David will look into the comp time policy and will gather information for the board and review at the next meeting.

Committee Reports: Jim Pryor reported that the Massillon Building Department has approved the project and the builder will have to get the permit. He also reported that the bid packages are prepared and the advertising date will be set with a bid opening date. Jim believes that the project is straight forward and shouldn't have any difficulties with the specs. Bob asked for the cost of Grant's services on the project.

The board discussed the paint failure by the Memorial Garden.

New Business: Bob discussed the sunshine laws and wants to review them with the board. Michelle asked for the meetings to be changed for the next 3 months due to a scheduling problem. The next meeting will be held August 12th at 7:00 P.M.

Unfinished Business: None.

Becky moved to adjourn the meeting.

Jim Westbrooks, Secretary

Robert Richmond, President