

The Canal Fulton Library Board met in regular session on Wednesday, June 12, 2013 with Bob Richmond presiding.

**Trustees Present:** Jim Pryor, Dean Crawford, Nick Zingale, Ben Easterling, Becky Murgatroyd, and Jim Westbrooks.

**Others in Attendance:** Director Marsha Wagner, Pat Pentello, James Dean and David Brown were also present.

David Brown was introduced to the board.

James Dean<sup>s</sup> reported that the Friends of the Library are working on Olde Canal Days Festival and on the float. He also thanked Marsha for her service to the Library and congratulated David Brown as the new Director.

**Minutes:** The minutes of May 8, 2013 were presented for approval. Jim Westbrooks moved to approve the minutes, seconded by Becky, all yeas, motion carried. The minutes of May 25, 2013 were presented for approval. Nick moved to approve the minutes, seconded by Jim Westbrooks, all yeas motion carried.

**Financial Report:** The financial reports for the period ending June 10, 2013 were presented for approval. Jim Westbrooks moved to approve the financial reports, seconded by Jim Pryor, all yeas motion carried.

The Bank Reconciliation for May, 2013 was presented for approval. Nick moved to approve the reconciliation, seconded by Dean, all yeas motion carried.

**Bills:** A list of bills totaling \$67,142.12 were presented for approval. Dean moved to approve the bills, seconded by Nick, all yeas motion carried.

Pat asked for approval to appropriate \$200.00 from the unappropriated balance in the General Fund to account 1000.100.329.3292, Other Communications/Printing/Juvenile Publicity. Nick moved to approve the appropriation, seconded by Becky, all yeas motion carried.

Pat reported that the State will be issuing new hardware soon.

Pat discussed the 2014 budget with the board. A discussion was held on reinstating staff hours and capital needs. The board will continue discussion at the next meeting.

### **Children's Report Attached:**

### **Director's Report Attached:**

Marsha reported that Annaliese Brown left the library and Christina Barkett was hired for the Inter Library Loan position. Nick moved to approve the hiring of Christina Barkett, seconded by Jim Pryor, all yeas motion carried.

Marsha reported that she is still waiting on approval for the Certified Local Grant in the amount of \$5,320.00.

Marsha stated that the Directors and Officers insurance premium has increased, therefore she has asked Frances and Associates for quotes from other carriers. They did not respond so Marsha signed a letter of agency with DiStefano Insurance for the insurance as the policy expires July 1, 2013. Jean Schlemmler is getting a quote from Traveler's Insurance, so the library's property/casualty insurance and Director's, Officer's insurance will be from the same agent.

Other building needs were discussed. The sidewalks on the Market and High Street sides need intermittent replacement. On High Street old slate walkway is broken and needs replacing. Grant reported that the tree roots have to be removed as well. Also the curb on Market Street needs to be redone along with the steps down to the street. The City of Canal Fulton said the curb is the library's responsibility. The railing would probably need to be taken out at that time.

Marsha reported that staff is still having problems with the Statistics Report. SEO is working on this.

**Committee Reports:** Jim Westbrooks moved to go into executive session to discuss personnel, seconded by Nick, all yeas motion carried.

Jim Westbrooks moved to adjourn out of executive session and back to regular session, seconded by Dean, all yeas motion carried.

Dean moved to hire David Brown as the new Library Director effective June 17, 2013, at a salary of \$54,900.00, waiving the six month waiting period for vacation, also the library will pay 75% of health insurance for family coverage and his sick leave will be transferred from his prior employer, seconded by Jim Westbrooks, all yeas motion carried.

**New Business:** Dean and the board thanked Marsha for her efforts over the past five years serving the Canal Fulton Library.

**Unfinished Business:** None

Nick moved to adjourn the meeting.

Jim Westbrook, Secretary

Robert Richmond, President