

CANAL FULTON PUBLIC LIBRARY
 BOARD OF TRUSTEES MEETING MINUTES
 JULY 12, 2023

Trustees Present Tim Feaser, Bud Graham, Matt Moellendick, Bob Richmond, James Westbrooks, and Linda Zahirsky. Absent: Michelle Studer.

Others in Attendance Director Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Linda moved to approve the June 14, 2023 minutes, second by James, all yes except Linda abstained, motion carried.

Fiscal Officer Reports Linda moved to approve the June 2023 Bank Reconciliation, second by Matt, all yes motion carried.

Matt moved to accept the financial reports for the period ending June 30, 2023, second by Linda, all yes motion carried.

Bills Linda moved to approve the list of bills in the amount of \$108,059.28 second by James, all yes motion carried.

Grant James moved and Linda seconded a motion to accept the Guiding Ohio Online (GOO) Grant as co-applicants with the North Canton Public Library for a tech trainer. CFPL estimated grant is \$13,635 and our estimated match amount is \$4,545 and the project period is 7/1/23 – 6/30/24. All yes, motion carried.

Health Insurance Linda moved and James seconded a motion to accept the Stark County Schools Council of Governments insurance premium rates effective 7/1/23 – 6/30/24 and designate December 2023 as the Library’s premium holiday. All yes, motion carried.

Line Item Transfers Linda moved to approve the line item transfers totaling \$2,000 as listed below, second by Matt, all yes motion carried:

TRANSFER AMOUNT \$	FUND	FROM CODE	FROM CODE DESCRIPTION		TO CODE	TO CODE DE-SCRIPTION	REASON
\$2,000	General	1000-230-590-0000	Other-Other		1000-210-333-0000	Security services	Security upgrade

Director’s Report (Attached)

Administration The Summer Reading Program runs from June 1st through July 31st. The slogan this year is “All Together Now.”

Friends of the Library FOL walked in the Olde Canal Days parade on Saturday, July 8th, and had a booth during the festival where they gave away over one hundred free books, magazines, and DVD's and spread the word about the Imagination Library. The next FOL meeting will be on July 17th at 5:45 pm.

Human Resources Director David Brown retired from CFPL on June 30th after 10 years of service , and his library career spanned almost 40 years. An open house was hosted on June 27th that was very well attended. The search is underway for our new Programming and Community Relations Specialist for the Information Dept. Part-time Customer Service Specialist in the ILL Dept., Amanda Tatum, has turned in her notice and her last day will be July 20th. Cathy will be posting for a full-time replacement for her position.

Items included in the Director's Report:

- Social Media Contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron and Program statistics for June;
- The "Local History Program Implementation Plan for Canal Fulton Public Library" prepared by Katy Klettlinger from Lyrasis Consulting Services;
- Copy of an article in the *Canton Repository* and the *Massillon Independent* that featured David and Cathy.

Committee Reports

Building & Grounds Bud passed around a blueprint sketch of the platform lift and building placement sketch. He advised that there would be a sanitary sewer tie-in fee for the new family restroom. There is a \$15,000 balance on the purchase order to Hardlines, but everything that they recommended has been completed and paid. The exterior painting of the building may occur around the end of July.

New Business

Debbie advised that the Covid Leave (special sick pay) that the Board approved to extend on 1/11/23 will expire today. The Board agreed to let the Covid Leave hours allowance lapse since the public health emergency expired.

Unfinished Business None

Next meeting The next meeting will be held on August 9, 2023, at 7:00 PM.

Matt moved to adjourn, second by James, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President