

CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
AUGUST 9, 2023

Trustees Present Tim Feaser, Matt Moellendick, Bob Richmond, Michelle Studer, James Westbrooks, and Linda Zahirsky. Absent: Bud Graham

Others in Attendance Director Cathy Morgan, Fiscal Officer Debbie Kerr, and a local Boy Scout working towards Eagle Scout

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Linda moved to approve the July 12, 2023 minutes, second by James, all yes motion carried.

Fiscal Officer Reports Matt moved to approve the July 2023 Bank Reconciliation, second by Michelle, all yes motion carried.

James moved to accept the financial reports for the period ending July 31, 2023, second by Linda, all yes motion carried.

Bills Linda moved to approve the list of bills in the amount of \$106,140.49 second by Michelle, all yes motion carried.

2024 Alternative Tax Budget James moved to approve the 2024 Alternative County Tax Budget and submit it to the Northwest Local School District for approval, second by Michelle, all yes motion carried.

Director's Report (Attached)

Friends of the Library The next FOL meeting will be on August 21st at 5:45 pm.

Human Resources Athena Cramer (part-time Customer Service Specialist 1 in the Circ Dept.) was selected to fill Amanda Tatum's position as Customer Service Specialist 1 in the ILL Dept. as full-time at 35 hours per week effective 8/1/23. Cathy will be conducting a search for Athena's part-time replacement in the Circulation Dept. The search is still underway for the new Programming and Community Relations Specialist for the Information Dept.

Items included in the Director's Report:

- Social Media Contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron and Program statistics for July;
- OLC's State budget update information: the PLF is at a permanent rate of 1.7% of the general revenue fund for libraries; and the competitive bidding threshold increased to \$75,000 effective 10/3/2023, with a 3% annual increase beginning in 2025.

Committee Reports

Building & Grounds Cathy said that Bud advised the exterior painting of the building date is unknown, but could be around the end of August.

New Business The Board discussed the closing of Peace, Love, and Little Donuts and suggested that a resolution should be made for next month's meeting to express their appreciation to Frannie for all of her community and library involvement.

Unfinished Business None

Next meeting The next meeting will be held on September 13, 2023, at 7:00 PM.

Matt moved to adjourn, second by Linda, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President