

CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
AUGUST 14, 2024

Trustees Present Tim Feaser, Bud Graham, Bob Richmond, Michelle Studer, James Westbrooks and Linda Zahirsky. Absent: Matt Moellendick

Others in Attendance Director Cathy Morgan, Fiscal Officer Debbie Kerr, two members of the Boy Scouts, Izzy Lance and Patrick Lance.

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Linda moved to approve the July 10, 2024 minutes, second by Michelle, all yes motion carried.

Fiscal Officer Reports James moved to approve the July 2024 Bank Reconciliation, second by Bud, all yes motion carried.

Linda moved to accept the financial reports for the period ending July 31, 2024, second by James, all yes motion carried.

Bills Michelle moved to approve the list of bills in the amount of \$144,727.52, second by Linda, all yes motion carried.

2025 Alternative Tax Budget Michelle moved to approve the 2025 Alternative County Tax Budget and submit it to the Northwest Local School District for approval, second by Linda, all yes motion carried.

Director's Report (Attached)

Administration Cathy advised that she is still weighing options with regard to our strategic plan. The Board discussed services of NEO-RLS, extending the current plan and doing a patron survey.

Friends of the Library The next FOL meeting is 8/19/24. The FOL fundraising planning meeting was held on July 29th. Topics discussed at that meeting included fundraising, the draft of the Fund Agreement with the Stark Community Foundation, and member engagement.

Policies Cathy has been working with the Stark County Prosecutor's Office on revising the language of several policies. At this time, she requested the Board consider approving the changes outlined in the board packet to our "Rules of Conduct" policy with regard to marijuana use. **Michelle moved to approve the proposed changes to the "Rules of Conduct" policy, second by Linda, all yes motion carried.**

Items included in the Director's Report:

- Social Media contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron, Program and departmental monthly statistics for July;
- O.L.C. news including PLF amounts update, the Auditor of State Bulletin 2024-005 regarding New Fraud Training, and legislative updates;
- A memo from Kyle Stone, Stark County Prosecuting Attorney regarding new caselaw pertaining to open meetings and executive sessions. On that note, Linda presented a revised "executive session" checklist for the Board's reference as needed;
- A nice thank you letter from a patron.

Committee Reports None

New Business None

Unfinished Business None

Next meeting The next meeting will be held on September 11, 2024, at 7:00 PM.

Michelle moved to adjourn, second by James, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President