

CANAL FULTON PUBLIC LIBRARY
 BOARD OF TRUSTEES MEETING MINUTES
 SEPTEMBER 11, 2024

Trustees Present Tim Feaser, Bud Graham, Matt Moellendick, Bob Richmond, Michelle Studer, James Westbrooks and Linda Zahirsky

Others in Attendance Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Linda moved to approve the August 14, 2024 minutes, second by Michelle, all yes motion carried.

Fiscal Officer Reports James moved to approve the August 2024 Bank Reconciliation, second by Linda, all yes motion carried.

Linda moved to accept the financial reports for the period ending August 31, 2024, second by Matt, all yes motion carried.

Bills Michelle moved to approve the list of bills in the amount of \$93,721.63, second by Linda, all yes motion carried.

Line Item Transfers Michelle moved to approve the line item transfer totaling \$18,500 as listed below, second by James, all yes motion carried:

TRANSFER AMOUNT	FUND	FROM CODE	FROM CODE DESCRIPTION		TO CODE	TO CODE DESCRIPTION	REASON
\$3,000	General	1000-230-590-0000	Other-other		1000-110-329-3293	Adult Programs	Addt'l Progrm
\$3,000	General	1000-230-590-0000	Other-other		1000-120-412-4121	Periodicals	Addt'l Peridcls
\$3,000	General	1000-230-590-0000	Other-other		1000-120-419-4139	Electronic Mtrls	Hoopla incrise
\$1,500	General	1000-230-590-0000	Other-other		1000-210-332-0000	Eqpt Mtce/Rpr	'23 copier ovr
\$1,000	General	1000-230-590-0000	Other-other		1000-210-334-0000	Trash Removal	Recycle bin
\$7,000	General	1000-230-371-0000	Audit Services		1000-230-390-0000	Other Services	Strategic plan

Director's Report (Attached)

Administration The next Summit County Libraries Trustees' Council Annual (virtual) meeting will be Oct. 10 at 7 pm. The Summit County PLF distribution portions are agreed to at this meeting. Several of our Board members advised that they could possibly attend.

Friends of the Library The next FOL meeting is 9/16/24. The FOL is considering various fundraising options to raise money to start an endowment fund through the Stark Community Foundation. The Friends will have a booth on Sept 15th at the Clinton Applefest.

Items included in the Director's Report:

- Social Media contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron, Program and departmental monthly statistics for August;
- O.L.C. news including the Sept. PLF amounts update.

Committee Reports Buildings/Grounds – Bud advised that he and Cathy are looking at HVAC maintenance service contracts.

New Business Board Member James Westbrook's term expires 12/31/2024. Linda moved to nominate James Westbrook for a new seven year term of 2025 – 2031, second by Michelle, all yes motion carried. Cathy advised that she will send a letter regarding the new term to the Northwest Local School District Board of Education.

Unfinished Business None

Next meeting The next meeting will be held on October 9, 2024, at 7:00 PM.

Matt moved to adjourn, second by Tim, all yes motion carried.

James Westbrook, Secretary

Robert Richmond, President