

CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
JANUARY 8, 2025

Trustees Present Tim Feaser, Matt Moellendick, Bob Richmond, Michelle Studer, James Westbrooks and Linda Zahirsky. Absent: Bud Graham

Others in Attendance Director Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Board Member New Term Mr. Westbrooks affirmed the oath of office and was sworn-in by Linda Zahirsky for his reappointed seven-year term of 1/1/25 – 12/31/31. The Northwest Local School Board sent a letter advising of their approval of the reappointment at their 9/23/24 Board meeting.

Election of Officers Bob opened the floor for nomination of officers. James moved that the current officers be nominated for 2025: Bob Richmond as President, Michelle Studer as Vice-President, and James Westbrooks as Secretary, second by Linda, all yes motion carried.

Annual Reappointment of Fiscal Officer James moved for 2025 to reappoint Debbie Kerr as Fiscal Officer, set compensation per the step rate chart for year 8 (was effective 4/1/24) and year 9 effective 4/1/25, and to set the Fiscal Officer's bond at the current amount of \$50,000, second by Michelle, all yes motion carried.

Approve Minutes Linda moved to approve the December 11, 2024 minutes, second by Tim, all yes motion carried.

Fiscal Officer Reports Linda moved to approve the December 2024 Bank Reconciliation, second by Matt, all yes motion carried.

Michelle moved to accept the financial reports for the period ending December 31, 2024, second by Linda, all yes motion carried. Debbie advised that the General fund 12/31 unencumbered carryover is \$267,425.

Bills Linda moved to approve the list of bills in the amount of \$94,540.65, second by Matt, all yes motion carried.

Credit Card Rewards Debbie advised that the Library received total rewards of \$2,840.09 during 2024 from First Commonwealth Bank (\$300) & Amazon Prime Rewards (\$2,540.09).

Director's Report (Attached)

Friends of the Library The next FOL meeting is 1/13/25. The FOL sent out their membership renewal forms and endowment fundraising letters. They are continuing to plan for their February 22nd endowment fundraising event, Food With Friends (flier attached).

Information Dept. Cathy advised that she verified with the State Library that we can apply for the GOO (Guiding Ohio Online) grant up to five consecutive years before they require a single year hiatus. As a reminder, we are in year three of the grant cycle.

Items included in the Director's Report:

- Social Media Contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron, Program and departmental monthly statistics for December;
- Information from the OH Library Council (OLC) regarding the 2025 PLF, the virtual meetings update of House Bill 257, and the Social Security Fairness Act.

Committee Reports James moved to approve the revised 5 committees and the members as listed for 2025, second by Matt, all yes motion carried. Bob recommended that the Bylaws be reviewed and updated by the "policies & procedures" committee.

New Business None

Unfinished Business None

Next meeting The next meeting will be held on February 12, 2025, at 7:00 PM.

Matt moved to adjourn, second by Tim, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President