

CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
FEBRUARY 12, 2025

Trustees Present Tim Feaser, Bud Graham, Matt Moellendick, Bob Richmond, Michelle Studer, James Westbrook and Linda Zahirsky

Others in Attendance Director Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes James moved to approve the January 8, 2025 minutes, second by Bud, all yes motion carried.

Fiscal Officer Reports Linda moved to approve the January 2025 Bank Reconciliation, second by Matt, all yes motion carried.

Michelle moved to accept the financial reports for the period ending January 31, 2025, second by Linda, all yes motion carried.

Bills Bud moved to approve the list of bills in the amount of \$131,469.32, second by James, all yes motion carried.

Purchase Order Michelle moved to approve purchase order **#BC38-2025** for **\$201,251** for the 2022-2023-2024-2025 Plan & Save amounts, second by Bud, all yes motion carried. Debbie explained that the PO will be closed on 12/31/25 and a new PO opened in 2026 for the new amount, which sets aside estimated future capital funds needed for the metal roof, HVAC replacements, and future exterior painting.

Director's Report (Attached)

Friends of the Library The next FOL meeting is 2/17/25. They made \$2,032.36 profit on the basket raffle in December. They approved funding requests for the staff compliment board, two staff anniversary gift cards, purchase of two Akron Zoo passes, and a contribution for the Stark County Imagination Library. They are continuing to plan for their February 22nd endowment fundraising event.

Human Resources Cathy advised that Athena Cramer, Customer Service Specialist 1, turned in her notice and her last day with the Library was January 29, 2025. The search will begin to replace her. Cathy requested an executive session with all Board members.

Executive Session Linda moved to adjourn to executive session at 7:36 PM from this regular meeting as authorized under OH Revised Code 121.22(G) for the purpose of employment/dismissal of a public employee, second by Michelle, all yes motion carried.

Return from Executive Session Linda moved to return to public session at 7:46 PM, second by James, all yes motion carried. There was no action taken during the executive session.

Items included in the Director's Report:

- Social Media Contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron, Program and departmental monthly statistics for January;
- Information from the OH Library Council (OLC) regarding the Amazon Business Prime Membership Benefit for OLC Institutional member libraries, the proposed FY26-27 State budget, January & February 2025 PLF, and the Canal Fulton Chamber of Commerce 2025 luncheon programming scedule.

Committee Reports Bud advised that five of the Library's ten furnaces are very old.

New Business Michelle reminded the Board about the Friends dinner on 2/22/25 for the foundation/endowment fundraiser.

Unfinished Business None

Next meeting The next meeting will be held on March 12, 2025, at 7:00 PM. Linda advised that she is unable to attend the March meeting.

Matt moved to adjourn, second by Michelle, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President