

CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
MARCH 12, 2025

Trustees Present Tim Feaser, Bud Graham, Bob Richmond, Michelle Studer and James Westbrooks. Absent: Matt Moellendick and Linda Zahirsky.

Others in Attendance Director Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Michelle moved to approve the February 12, 2025 minutes, second by James, all yes motion carried.

Fiscal Officer Reports James moved to approve the February 2025 Bank Reconciliation, second by Tim, all yes motion carried.

Michelle moved to accept the financial reports for the period ending February 28, 2025, second by James, all yes motion carried.

Bills James moved to approve the list of bills in the amount of \$88,035.22, second by Bud, all yes motion carried.

Director's Report (Attached)

Friends of the Library The next FOL meeting is 3/17/25. The fundraiser on Feb. 22nd for the endowment fund helped to raise over \$6,000 of the \$10,000 goal.

Human Resources There are 27 applicants for the open position of full-time Customer Service Specialist 1 (ILL Dept.).

Items included in the Director's Report:

- Social Media Contacts, Hoopla, Overdrive, Stark Imagination Library, Circulation, Collection, Patron, Program and departmental monthly statistics for February;
- Information from the OH Library Council (OLC) regarding the webinars: "The New Virtual Meetings Law" and "Preparing for Legislative Day", and the March PLF distribution amount.

Committee Reports Bud advised that he met with HVAC contractor regarding humidity levels in the program room. It is too dry in the winter and too humid in the summer. He is getting quotes for a humidifier on each furnace and a central dehumidifier unit.

The Board discussed electric rates and the Canal Fulton aggregation letter received today.

New Business Bob lead the discussion regarding a long-term (i.e., twenty years) vision for the Library.

Unfinished Business None

Next meeting The next meeting will be held on April 9, 2025, at 7:00 PM.

Bob moved to adjourn, second by Bud, all yes motion carried.

James Westbrooks, Secretary

Robert Richmond, President