

CANAL FULTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
APRIL 9, 2025

Trustees Present Tim Feaser, Bud Graham, Matt Moellendick, Bob Richmond, Michelle Studer and Linda Zahirsky. Absent: James Westbrooks.

Others in Attendance Director Cathy Morgan and Fiscal Officer Debbie Kerr

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Approve Minutes Linda moved to approve the March 12, 2025 minutes, second by Michelle, all yes motion carried.

Fiscal Officer Reports Matt moved to approve the March 2025 Bank Reconciliation, second by Linda, all yes motion carried.

Linda moved to accept the financial reports for the period ending March 31, 2025, second by Matt, all yes motion carried.

Bills Michelle moved to approve the list of bills in the amount of \$88,516.65, second by Bud, all yes motion carried.

Purchase Order Linda moved to approve purchase order #15-2025 for \$88,516.65 to First Commonwealth Bank for the annual loan payment #5 of 10, second by Matt, all yes motion carried.

Electric Utility Rate Debbie advised that the electric supply rate will be changed to a 12-month fixed rate of 7.69 cents per kWh with Better Buy Energy. We opted out of the new higher aggregation rate of 9.29 cents per kWh with Dynegy. She will keep an eye on the Energy Choice Apples to Apples chart for gas and electric.

Records Commission Meeting Linda moved to suspend the regular meeting to go into the Records Commissions meeting, second by Michelle, all yes motion carried.

Members of the Record Commission present: Tim, Bud, Matt, Bob, Michelle, Linda and Debbie. Linda moved to approve the internal Certificate of Records Disposal Form RC-3, second by Matt, all yes motion carried.

Michelle moved to return to the regular meeting, second by Linda, all yes motion carried.

Director's Report (Attached)

Friends of the Library The next FOL meeting is 4/21/25. The annual book sale will be from May 15<sup>th</sup> (FOL member preview night) through May 18<sup>th</sup>. The sign-up sheet for book sale volunteers is at the circulation desk. There are currently 75 members.

Items included in the Director's Report:

- Social media contacts, Hoopla, Overdrive, Stark Imagination Library, circulation, collection, patron, program and departmental monthly statistics for March;
- Information from the OH Library Council (OLC) regarding the Ohio House State budget update, ALA correspondence regarding the Institute of Museum and Library Services (IMLS) staff cuts and cancelling grant contracts, and a Canton Repository opinion article from Stark County library directors, "*Funding for Ohio libraries at risk of being slashed. Stark libraries need support*".

Committee Reports    Buildings & Grounds Bud talked about the need at times for additional parking spaces and provided a hand-out with aerial pictures and information. He also pointed out the air conditioner unit that was moved to ground level. He received 3 quotes to furnish and install a humidifier on each furnace and a central dehumidifier unit.

New Business None

Unfinished Business None

Next meeting The next meeting will be held on May 14, 2025, at 7:00 PM.

Michelle moved to adjourn, second by Matt, all yes motion carried.

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James Westbrooks, Secretary

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Robert Richmond, President