

CANAL FULTON PUBLIC LIBRARY  
BOARD OF TRUSTEES MEETING MINUTES  
JANUARY 14, 2026

Trustees Present Tim Feaser, Bud Graham, Matt Moellendick, Bob Richmond, Michelle Studer, James Westbrooks, and Linda Zahirsky.

Others in Attendance Director Cathy Morgan, Fiscal Officer Paige Caskey

Bob Richmond, Board President, called the meeting to order at 7:00 P.M.

Board Member New Term Mr. Moellendick affirmed the oath of office and was sworn-in by Linda Zahirsky for his reappointed four-year term of 1/1/26 – 12/31/29. The Northwest Local School Board sent a letter advising of their approval of the reappointment at their 9/22/25 Board meeting.

Election of Officers Bob opened the floor for nomination of officers. James moved that the current officers be nominated for 2026: Bob Richmond as President, Michelle Studer as Vice-President, and James Westbrooks as Secretary, second by Linda, all yes motion carried.

Annual Reappointment of Fiscal Officer Linda moved for 2026 to reappoint Paige Caskey as Fiscal Officer, set compensation per the step rate chart for year 3 (was effective 9/2/25) and year 4 effective 9/2/26, second by James, all yes motion carried.

Linda moved to set the Fiscal Officer's bond at the current amount of \$50,000, second by Matt, all yes motion carried.

Approve Minutes Michelle moved to approve the December 10, 2025 minutes, second by Bud, all yes motion carried.

Fiscal Officer Reports Matt moved to approve the December 2025 Bank Reconciliation, second by James, all yes motion carried.

Michelle moved to accept the financial reports for the period ending December 31, 2025, second by Linda, all yes motion carried.

Bills James moved to approve the list of bills in the amount of \$114,258.31, second by Michelle, all yes motion carried.

Credit Card Rewards Paige advised that the Library received total rewards of \$1,469.02 during 2025 from First Commonwealth Bank (\$150) & Amazon Prime Rewards (\$1,319.02).

2026 Budget Discussion Paige presented the working file that she and Cathy have been putting together and advised the full year budget will need approved at or before the March meeting. Discussion was held regarding ways to handle decreased funding. No decisions were made.

Director's Report (Attached)

Financial Over 2025, we recorded \$3,870 in donations!

Friends of the Library The basket raffle raised over \$3,500! New leadership positions have been elected.

Literacy We celebrated Dolly Parton's birthday with a cake and birthday cards for staff and patrons to sign. Cathy will be sending them to her representatives. 62% of eligible children in Ohio are enrolled in the DPIL, Stark county has a 68% sign up rate.

Items included in the Director's Report:

- Social media contacts, Hoopla, Imagination Library, Overdrive, circulation, new cards, collection, patron, program and departmental monthly statistics for December;
- Information from the OH Library Council (OLC) regarding the PLF and other State updates.

Committee Reports None

New Business None

Unfinished Business None

Next meeting The next meeting will be held on February 11th, 2026, at 7:00 PM.

Michelle moved to adjourn, second by Matt, all yes motion carried.

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James Westbrooks, Secretary

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Robert Richmond, President