CANAL FULTON PUBLIC LIBRARY
BOARD OF TRUSTEES MEETING MINUTES
September 9, 2026

Trustees Present Tim Feaser, Bud Graham, Bob Richmond, Michelle Studer, James Westbrooks, and Linda Zahirsky. Absent: Matt Moellendick

Others in Attendance Director Cathy Morgan, Fiscal Officer Paige Caskey

Approve Minutes Linda moved to approve the August 12, 2026 minutes, second by Michelle, all yes motion carried.

Fiscal Officer Reports Tim moved to approve the August 2026 Bank Reconciliation, second by James, all yes motion carried.

Michelle moved to accept the financial reports for the period ending August 31, 2026, second by Linda, all yes motion carried.

Bills James moved to approve the list of bills in the amount of $113,966.60 second by Bud. All yes motion carried.

2027 Alternative Tax Budget Paige advised that an email was received on August 28th from the Northwest Local School District Treasurer advising that the Board of Education approved the Library's 2027 Alternative County Tax Budget at its regular meeting on August 24, 2026.

Line Item Transfer Michelle moved to approve the line item transfer totaling $2,411.40 as listed below, second by Linda, all yes motion carried:

TRANSFER AMOUNT	FUND	FROM CODE	FROM CODE DESCRIPTION		TO CODE	TO CODE DESCRIPTION	REASON
$411.40	General	1000-110-329-3293	Adult Programs		1000-230-325-0000	Advertising	Stark Author event
$2,000.00	General	1000-120-413-4136	Adult Book on CD		1000-120-419-4139	E-Materials	Increased usage

Discussion was held on how we are billed for e-materials. Cathy explained that the Ohio Digital Library is a fixed amount calculated from our acquisitions budget, and Hoopla is billed monthly with a charge per use.

Director's Report (Attached)

Financial We received a $250 donation from the FOL to reimburse for the third Cleveland Museum of Natural History pass. Also, a $50 donation for the DPIL in honor of Marjorie Ruth Fellmeth, a former board member. Lastly, a $1,000 donation from Walter and Doris Walker.

Friends of the Library Donations are currently being accepted for the yearly basket raffle; the drawing will be held on December 7th from 6-7pm. They approved various funding requests including our yearly BookPage subscription and some adult programs.

Items included in the Director's Report:

- Social media contacts, Hoopla, Imagination Library, Overdrive, circulation, new cards, collection, patron, program and departmental monthly statistics for August;
- Information from the OH Library Council (OLC) and other State updates.

Committee Reports None

New Business Linda moved to recommend the appointment of Bud Graham for a new four year term starting 1/1/2027, second by Michelle, all yes motion carried.

Unfinished Business None

Next meeting The next meeting will be held on October 14th, 2026, at 7:00 PM

James moved to adjourn, second by Linda, all yes motion carried.

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James Westbrooks, Secretary Robert Richmond, President